

SUMMARY:

The Logistics Field Service Representative (FSR) is an operational support technician deployed to an overseas operating field location. Responsibilities include: monitoring loans for internal and external customers, maintenance of inventory records along with spares and repair information. This FSR conducts physical inventories, prepares installation kits, inspects incoming equipment and arranges transportation/distribution actions. The position involves supporting installation, testing and evaluations, field modifications and other support assignments and duties as directed.

The candidate must provide on-site scheduled visits, on-call support, after-hours and weekend support - as required. The ability travel (on short notice) inside and outside the Continental United States (hostile areas included) to perform support is required. This is a deployable position with varied travel schedules and durations. FSRs are normally deployed for twelve months (12 months) at a time.

STAN Solutions, LLC job descriptions are meant as summarizations only. They do not necessarily reflect all duties and responsibilities of a position.

ESSENTIAL FUNCTIONS:

- Positively represents STAN Solutions, LLC and the TACTI-NET product line to customer and end users.
- FSR will work irregular hours and travel outside "safe zones," as required, to support the user's mission.
- Responsible for rapid removal and replacement of equipment and in-depth trouble shooting to maintain mission effectiveness.
- Inventory Records/ Documentation
 - Maintains documentation required for the management of government assets.
- Supply support:
 - Provides assistance in the management of unit loaned equipment.
 - Processes request for mission support assets and monitors assets during deployments.
 - Performs and coordinates repair and return (R&R) and purchases of depot-supported assets.
 - Conducts and provides support to maintenance activities. Coordinates with maintenance activities on repairable component actions. Obtains material required for equipment modification, periodic component exchange, and bills of material in support of maintenance.
 - Inspects and identifies property. Inspects conditions of property received. Compares property with procurement specifications. Performs functional check/calibration inspections of stock.
 - Issues and transfers property. Issues, ships, or transfers property from issue, shipping, or transfer destination points through coordination with customers. Controls classified, sensitive and controlled items, obtaining custody or document receipts. Compiles data for storage and occupancy planning reports. Pulls, issues, and bins property.

- Packaging, handling, and storage:
 - Ensures assets are protected, packaged correctly, stored, and inventoried in accordance with proper procedures when maintaining government furnished equipment.
 - Plans the fastest most economical means of transportation to support customer requirements.
 - Conducts warehouse validations; ensure each assigned location is valid, contains the correct part(s), and that all assets are properly identified and labeled with the correct condition tag according to all directives.
 - Responsible for conducting and reporting of inventory and property.
 - Responsible for processing discrepant materiel (MDR/QDR).
 - Coordinates with customers, Quality Assurance, and vendors on disposition.

- Additional Responsibilities:
 - Support training initiatives for logistics specific training, as required.
 - Provides after hour support as needed.
 - FSRs work scheduled hours; punctuality is mandatory.

EDUCATION/ EXPERIENCE:

- Past active duty military service is a plus.
- US Army experience in Supply/Logistics is highly desirable. Bachelor degree is desired and/or 3-4 years experience with mid- to upper level logistics management.
- Strong background in system-level network and communication system maintenance.
- Must have a good working knowledge of operating military units, logistics and have a familiarity with Inter-4's rugged computer product line to include the network and integration of traditional communications systems and sensors.
- Strong background in vehicle installation and maintenance procedures.

SKILLS REQUIRED:

- Successful candidate must be able to travel extensively; the job assignments require extensive travel for varying periods of time to operating areas both CONUS and OCONUS.
- A strong working knowledge and proficiency in logistic systems, maintenance, networks/tactical communications, and personal computer.
- Strong communication and customer interface skills a must.
- Knowledgeable in various computer programs (Microsoft Office Access, Word, Excel, Powerpoint, Adobe, Google Docs)
- Detailed knowledge of MIL-STDs, MIL-Specs and DIDs.
- Ability to obtain and retain a DoD security clearance required.
- Must be willing to deploy to Iraq, Afghanistan, (and other required locations including the Continental U.S.) on short notice.

Prerequisites:

*** All applicants must possess a current Secret security clearance and a valid U.S. Passport in order to be considered for employment. Successful candidates must meet all physical/medical standards for deploying to Iraq, Afghanistan, (and other required locations) as well as through out the US.***

Compensation:

CONUS, including Hawaii: \$60,000 - \$70,000 annual salary.

OCONUS, not including Hawaii: \$90,000-105,000 annual salary.

Deployment package include insurance and post-deployment bonus \$0-\$20,000 annually contingent upon acceptable performance evaluation.

When submitting your resume and cover letter, please provide responses to the following requests:

- *Have you been to Conus Replacement Center (CRC)?: yes/no
- *Latest resume in electronic format (Word or PDF)
- *Availability (i.e. immediate, 2 weeks)
- *Interview Availability (i.e. ASAP, 4 hours notice for phone interview)
- *Daytime/evening phone number
- *Current clearance level (if applicable)

Please send your resume and cover letter to yulie.halim@stan-solutions.com